

Well group)	being Education (development	Meeting 14 – 30 January 2025
Agenda Item		Notes
1.	Welcome, Apologies, Minutes, Agenda, Updates	The Chair welcomed the group to the meeting. The minutes from the previous meeting were adopted. Relevant updates were provided to the group.
2.	Chapters 1 - 4	An overview of feedback received, and changed made to Chapters 1 – 4, followed by discussion.
3.	Chapter 5	An overview of feedback received, and changes made to Chapter 5 was presented. Group members moved to small groups and selected sections for focused feedback. During the plenary session, group feedback was shared, followed by discussion.
3.	Chapter 6	An overview of feedback received, and changes made to Chapter 6 was presented, including a proposed Appendix. This was followed by discussion.
4.	Chapter 7 and 8	A short overview was presented on the content within Chapters 7 and 8.
5.	Next meeting and AOB	An overview of the next steps and timeline was provided. The Chair thanked the development group members and the NCCA executive for their engagement and work over the past months. The next meeting, a meeting for all development groups will take place on 11 February 2025.