Dear Parents

Our school [ Insert school name] has been selected to take part in the NCCA School-based Review of Senior Cycle Education. The first cycle of the review will take place in September 2018 and will focus on gathering the views of the school community on: Thinking about the future - the purpose of senior cycle education.

This is an exciting opportunity for the whole school community: principals, teachers, students and parents to have their say about this important phase of young people’s education. The views expressed through this review will generate a shared vision for senior cycle and a strong base from which to shape a curriculum that genuinely meets the needs of all learners for years to come.

A focus- group meeting will take place on [Insert place, date] from [insert time]. Please come along on the night so that your views can be heard.

All parents are welcome to attend this important meeting so please feel very welcome to come along on the night regardless of the stage your child is at.

Yours sincerely

[Insert convenor’s name]

Parent and focus group convenor